

MEETING MINUTES

KEY CLUB INTERNATIONAL BOARD

July 3, 2013

A meeting of the Board of Trustees of Key Club International was held in Washington, DC on July 3, 2013.

Those present for the board session: President Rebecca Riley, Vice-President Caitlin Stroup, and Trustees Marc Chen, Zack Dameron, Cecelia Ferguson, Yein Ha, Kayla Lash, Ratan Manohar, Colten Meisner, MaryAlice Peng, Betty Stearns and Jack Vielhauer. Also present were Amanda Spice, Key Club International Director, Charli Lehman, Leadership Development Specialist, and Warren Mitchell, Kiwanis International Trustee.

President Rebecca Riley called the meeting to order at 10:03 on July 3, 2013.

REPORT OF THE EXECUTIVE COMMITTEE

Distinguished Officer Award Changes

Over the past few years, the Key Club “Constitution” has been phased out, replaced by our Bylaws and Policies alone. However, some references in our policies still remain.

RESOLVED: That the Key Club International Board approve the following policies as the official awards criteria for the distinguished officer awards:

ADOPTED

Distinguished District Bulletin Editor Award, Board Policy Section 3

B). Only persons elected or officially appointed to their positions may be submitted for consideration. In order to be eligible for this award, the nominee must have complied with all aspects of the ~~Constitution~~, Bylaws and Board Policy Code pertaining specifically to serving as a district officer, and the nominee may not have violated Section 2, Responsible Behavior, of the Key Club International code of conduct. Nominations must be received at Key Club International no later than the first Friday in May.

Distinguished District Secretary-Treasurer Award, Board Policy Section 3

B. Only persons elected or officially appointed to their position may be submitted for consideration. In order to be eligible for this award, the nominee must have complied with all aspects of the ~~Constitution~~, Bylaws and Board Policy Code pertaining specifically to serving as a district officer, and the nominee may not have violated Section 2, Responsible Behavior, of the Key Club International code of conduct. Nomination forms must be received by Key Club International no later than the first Friday in May.

Robert F. Lucas Outstanding Lieutenant Governor's Award, Board Policy Section 3

C. Only persons elected or officially appointed to their position may be submitted for consideration. In order to be eligible for this award, the nominee must have complied with all aspects of the ~~Constitution, Bylaws~~ and Board Policy Code pertaining specifically to serving as a District officer, and the nominee may not have violated Section 2, Responsible Behavior, of the Key Club International Code of Conduct. Nominations are NOT limited to one per District and there exists no time requirement for which the Lieutenant Governor must serve in office. Applications must be received by Key Club District Administrator no later than the first Friday in May.

Strategic Intent: Not applicable.

Governance: Amend Board Policy Section 3

Capacity: Not applicable.

Finance: Not applicable.

Metrics: Not applicable.

Effective Date: May 1, 2014

REPORT OF THE GRANTS COMMITTEE

Youth Opportunities Fund Policy Change

The committee would like to modify policy code to make the grant process more effective.

RESOLVED: That the Key Club International Board approve the following policies for the Youth Opportunities Fund:

ADOPTED

6. Youth Opportunities Fund Club Project Grants, Board Policy Section 6

b. In the funding cycle, the Grant Review Committee may award up to, but no more than, the balance of the amount of interest earned off of (or a percentage of the balance of) the service account available at the convening of the Committee. If there is no interest earned, ~~5%~~ 4% of the service account funds available at the convening of the Committee may be used to fund grants. If the amount of interest earned is greater than the ~~5%~~ 4% of the service account funds available at the convening of the Committee, then the amount of interest earned shall be used to fund the grants. The intent of the Board of Trustees is to use the interest generated from the service account.

c. A grant awarded to a Key Club ~~may~~ will be distributed ~~in one of two ways. The club may choose to have the money given directly to their school or Kiwanis Club Foundation or the grant shall be reimbursed~~ as reimbursement to the club upon presentation of receipts, invoices or other documentation of expenditure, or shall be paid to any designated vendor, as directed and approved by the club.

Strategic Intent: Not applicable.
Governance: Amend Board Policy Section 6
Capacity: Not applicable.
Finance: Not applicable.
Metrics: Not applicable.
Effective Date: May 1, 2014.

REPORT OF THE KEY CLUB INTERNATIONAL BOARD

Club and Individual Award Changes

Although we no longer utilize a contest chair or contest board counselor to judge International competitions, references in our policies still remain.

RESOLVED: That the Key Club International Board approve the following policies as the official awards criteria for individual and club awards:

ADOPTED

Oratorical contest, Board Policy Section 3

I.) The decision of the judges is final and no changes, alterations or regradings will take place after the results have been certified by the judges, ~~the chair of the contests and the board counselor~~ of this contest.

Talent contest, Board Policy Section 3

M.) The decision of the judges is final and no changes, alterations or regradings will take place after the results have been certified by the judges, ~~the chair of the contests and the Board Counselor~~ of this contest.

Non-digital club poster contest, Board Policy Section 3

J.) The decision of the judges is final and no changes, alterations or regradings will take place after the results have been certified by the judges, ~~the chair of the contests and the Board Counselor~~ of this contest.

Digital club poster contest, Board Policy Section 3

J.) The decision of the judges is final and no changes, alterations or regradings will take place after the results have been certified by the judges, ~~the chair of the contests and the Board Counselor~~ of this contest.

Club video contest, Board Policy Section 3

L.) The decision of the judges is final and no changes, alterations or regradings will take place after the results have been certified by the judges, ~~the chair of the contests and the board counselor~~ of this contest.

Year in Review traditional scrapbook, Board Policy Section 3

H.) The decision of the judges is final and no changes, alterations or regradings will take place after the results have been certified by the judges, ~~the chair of the contests and the board counselor~~ of this contest.

Year in Review non-traditional scrapbook, Board Policy Section 3

G.) The decision of the judges is final and no changes, alterations or regradings will take place after the results have been certified by the judges, ~~the chair of the contests and the board counselor~~ of this contest.

Strategic Intent: Not applicable.

Governance: Amend Board Policy Section 6

Capacity: Not applicable.

Finance: Not applicable.

Metrics: Not applicable.

Effective Date: May 1, 2014.

CLOSING COMMENTS

The Board moved into Executive Session to discuss the Key Club promotional video. The Board exited Executive Session and returned to an open meeting.

President Riley adjourned the meeting at 10:33 a.m. on July 3, 2013.