# **MEETING MINUTES**

## **KEY CLUB INTERNATIONAL BOARD**

### October 14-15, 2011

A meeting of the Board of Trustees of Key Club International was held in Orlando, Florida on October 14-15, 2011.

Those present for the board session: President Annie Lewandowski, Vice-President Catt Lovins, and Trustees Nick DePorzio, Jared Greene, Somya Gupta, Cole Hickman, Yoo Eun Kim, Kayla Lash, Lucy McDermott, Randolph McKinnie, Rebecca Riley, Alan Wang, and Austin Wu. Trustees Kayla Lash and Lucy McDermott were delayed and did not arrive until Friday, October 14 after the opening session. Also present were Mike Downs, Key Club International Director, Amelia Miller, Key Club Leadership Specialist, and Amanda Spice, Key Club Communications Specialist.

President Annie Lewandowski called the meeting to order on Friday, October 14. The leadership reports were presented to the Board. The Committees were encouraged to work hard during this meeting and to also enjoy Orlando and the convention site. The Board recessed to allow for committee meetings.

The Board reconvened with all members present on Saturday, October 15.

# REPORT OF THE EXECUTIVE COMMITTEE

### **Club Poster Award**

The Committee reviewed the current policies as they relate to the club poster contest. The Committee determined that just the first place winners in each category should be forwarded to Key Club International for judging.

# **RESOLVED:** That the International Board amend the Key Club International Awards Addendum to state the following:

#### **Club Poster Contest**

- 1. B. The first and second place Key Club Poster contest winners from each of the organized Key Club Districts will be eligible to compete in the contest. In the case a district does not hold a district contest using the prescribed rules of this contest, the district may select an entry by other means and so certify by signature of the district administrator. Clubs existing within a non-districted area shall submit their entries to Key Club International.
- 2. B. The first and second place Key Club Poster contest winners from each of the organized Key Club districts will be eligible to compete in the contest. In the case a district does not hold a district contest using the prescribed rules of this contest, the district may select an entry by other means and so certify by signature of the district

administrator. Clubs existing within a non-districted area shall submit their entries to Key Club International.

#### **ADOPTED**

**Strategic Intent:** Not Applicable

Procedure: Amend Awards Addendum

**Capacity:** No change **Finance:** No impact

**Metrics:** None

### Club Video Award

The Committee reviewed the current policies as they relate to the club video contest. The Committee determined that just the first place winners in each category should be forwarded to Key Club International for judging. The Committee also modified the policies with regards to type of music allowed to be used and format of the video.

# **RESOLVED:** That the International Board amend the Key Club International Awards Addendum to state the following:

### **Club Video Contest**

B. The first and second place Club video contest winners from each of the organized Key Club districts will be eligible to compete in the contest. In the case a district does not hold a district contest using the prescribed rules of this contest, the district may select an entry by other means and so certify by signature of the district administrator. Clubs existing within a nondistricted area shall submit their entries to Key Club International.

F. The video must be submitted on a DVD, in QuickTime format containing no copyrighted music.

#### **ADOPTED**

**Strategic Intent:** Not Applicable

**Procedure:** Amend Awards Addendum

**Capacity:** No change **Finance:** No impact

**Metrics:** None

#### **Partners in Service Award**

The Committee reviewed the current policies as they relate to the Partners in Service Award. The Committee determined that the award is no longer needed to encourage clubs to participate with our partners. As our partnerships are developed, individual category recognition will be provided by the Partner. The Committee decided to delete the award from the Awards Addendum.

**RESOLVED:** That the International Board amend the Key Club International Awards Addendum to state the following:

#### Partners in Service Award

The Partners in Service Award is given to each Key Club which, through its unselfish service efforts, has participated in at least one project with each official partner during an administrative year.

- **A.** The report must be typed and properly certified utilizing the official Partners in Service Award form.
- B. The projects must be completed between district convention and district convention.
- C. Suitable recognition shall be provided to each club that participates fully in the program.
- **D.** If a club is unable to participate with one of the official partners, a signed statement from the club president and faculty advisor should accompany the official form with an explanation. The explanation should include a description of a project that takes the place of a project related to the partner in question.
- **E.** To be eligible for the award, the report must be received by the Key Club International Office, no later than the first Friday in May.
- **F.** The decision of the judges are final, and no changes, alterations, or regradings will take place after the results have been certified by the judges. (1/01)

**ADOPTED** 

**Strategic Intent:** Not Applicable

**Procedure:** Amend Awards Addendum

**Capacity:** No change **Finance:** No impact

**Metrics:** None

# **CLOSING COMMENTS**

President Lewandowksi adjourned the meeting on October 15, 2011.