



DELEGATE INFORMATION

to the

***House of Delegates
75th Annual Convention
Key Club International***

***Marriott Magnificent Mile Hotel-Chicago
Grand Ballroom***

**Saturday, July 7, 2018
Delegate check-in at 1:00 p.m.
Call to Order at 1:30 p.m.**

The following items are required for delegate entry into the House of Delegates:

- Convention name badge
- Delegate wrist band

Instructions to delegates:

1. Bring a #2 pencil to the House of Delegates.
2. Do not mark any ballot until instructed to do so.
3. Any improperly marked ballot will not be counted.

**Standing Rules for the House of Delegates
Key Club International Convention**

Rule 1 - The official language of this convention shall be English.

Rule 2 - Only delegates with official delegate credentials may present or speak on motions and vote.

Rule 3 - Only delegates may be seated in the area designated for delegates. Access by non-delegates shall be limited to those designated by the director of Key Club International.

Rule 4 - The House of Delegates shall remain open. Delegates shall be allowed to leave and re-enter; however, ballots and/or electronic keypads shall not leave the House.

Rule 5 - Delegates may not leave or enter the House of Delegates while any vote is being taken.

Rule 6 - The maker of a motion shall be entitled to speak first in support of such motion or may immediately yield the floor to another delegate.

Rule 7 - No delegate may speak in debate more than three minutes at a time unless allowed to do so by a majority vote of the delegates.

Rule 8 - No delegate may address the assembly a second time on the same question until all delegates who desire to speak on the topic have spoken.

Rule 9 - Debate shall alternate between those speaking for and those speaking against a motion.

Rule 10 - Microphones shall be designated by number. Speakers for the main motion shall use the odd-numbered microphones, and speakers against the main motion shall use the even-numbered microphones. The chair will recognize microphones in rotating order.

Rule 11 - A delegate shall not speak for or against a motion and move to close debate on the same recognition.

Rule 12 - Debate on any proposed resolution or amendment to the Bylaws, including all amendments thereto, shall not exceed 20 minutes.

Rule 13 - A motion to move the previous question shall not be in order until ten (10) minutes of debate has taken place.

Rule 14 - Any main motion or amendment shall be written in English, signed by the maker, and presented to the director before it is moved.

Rule 15 - A member of the Sergeant-at-Arms Committee shall be positioned at each microphone to relay to the chair priority motions, such as a point of order, a request for information, etc.

Rule 16 - Candidates for the offices of president, vice-president and trustee shall be allowed to address the House of Delegates as set forth below:

President – 3 minutes

Vice-president and trustee – 1 minute

Rule 17 - Any of the above rules may be suspended by a two-thirds (2/3) vote.

Rule 18 - *Roberts Rules of Order Newly Revised* shall be the parliamentary authority for all matters of procedure not specifically covered by the Constitution and Bylaws of Key Club International, the Board Policies and these standing rules.

Proposed Amendments

The current provisions of each Bylaws article and section are shown. Text that would be added by the proposed amendment is underlined and bolded (**underlined and bolded**), and text that would be deleted is lined out (~~lined-out~~).

Example:

Original wording: Each club may hold a program.
Proposed changes shown: Each club ~~may~~ **shall** hold a ~~a~~ **an** annual program.
New wording would be: Each club shall hold an annual program.

Amendment #1 **Presented by the International Board of Key Club**

Bylaws Article XI, Section 6: Trustees

Each trustee shall serve as liaison to at least two Key Club districts, providing communication between the ~~elected leadership~~ **Board of Trustees** of the district and the Key Club International Board, as well as supporting the districts in accomplishing their directives and upholding their district bylaws. Each trustee shall serve as a member of at least one standing committee of the board and shall perform such other duties as may be assigned by the president with the approval of the Key Club International Board.

Strategic Intent: Keep policy aligned to actual performance

Amendment #2 **Presented by the International Board of Key Club**

Bylaws Article IX, Section 2. Districts

Each Key Club district shall be coextensive with one of the districts of Kiwanis International unless other boundaries have been approved by the Key Club International Board prior to review by the Kiwanis Youth Programs Board. ~~and Key Club districts shall be divided into divisions as approved by the sponsoring Kiwanis district and shall have a Key Club district administrator appointed by the Kiwanis district. Any request to alter the Key Club International district structure requires approval of the Key Club International Board prior to review by the Kiwanis Youth Programs Board.~~ Each Key Club district shall be divided into divisions and have a Key Club administrator appointed by the Kiwanis district. A change in the territorial limits of a district of Kiwanis International shall automatically, to the same extent, change the territorial limits of the corresponding Key Club district(s).

Strategic Intent: Clarify the process for establishing district boundaries

Amendment #3
Presented by the International Board of Key Club

BYLAWS ARTICLE VIII. CLUB MEMBERS

Section 1. The membership of individual Key Clubs shall consist of students from the high school in which they are enrolled or members of the community in which a community Key Club exists. Membership should cover one's tenure in high school as stipulated by their education system. These members should be interested in service and qualified scholastically by school district requirements for extracurricular activities and of good character. No potential member will be denied the chance of membership in Key Club due to previous service experience or lack thereof.

Strategic Intent: Clarify what it means to be a member by including community clubs

Amendment #4
Presented by the International Board for Key Club

BYLAWS ARTICLE XVIII. VACANCIES IN OFFICE

Section 3. In the event of a vacancy in the office of trustee between conventions, the Key Club International Board may ~~elect~~ select a qualified member ~~of a club~~ to fill such office, who shall serve only until the next annual convention, except that in any year in which no annual convention is held, the international council shall elect a qualified members of a club to serve for one year or until their successor is duly elected.

Strategic Intent: To broaden the abilities of the International Board to fill vacancies

Amendment #5
Presented by the International Board of Key Club

Policy C, Section 2.

- a.** No Key Club International Board Member may concurrently serve as a voting officer of any district ~~as defined in Article IX, Section 6 of the Bylaws~~, or as an officer of any club ~~as defined in Article IV, Section 2, of the Bylaws.~~
- b.** Any Key Club International board member may not run for district office at the district convention following their election as an International board member.

Strategic Intent: Removing incorrect bylaw reference

Amendment #6

Presented by the Carolinas District of Key Club International

BYLAWS ARTICLE XVII. NOMINATION AND ELECTION OF OFFICERS Section 6. The president shall give notice of, and cause to be held, a nominating conference of representatives of the various districts to determine and submit to the convention its recommendations for the several offices from among the nominations. The conference to be constituted and to proceed as follows:

D. Upon completion of the organization as above outlined, the conference shall proceed to select candidates for the offices of president, vice president and trustees of Key Club International to be submitted to the convention in the following provisions:

3. The conference shall next proceed to the consideration of candidates for the office of Trustee from the candidates nominated by the convention. ~~If the nominating conference so desires, these selections of trustee candidates to be submitted to the House of Delegates may include either none or both of the presidential and vice-presidential candidates previously selected by the nominating conference, or both of either the presidential or vice-presidential candidates previously selected by the nominating conference. Hence, these dually nominated candidates' names shall appear on the ballot twice. The conference shall determine the number of candidates to be selected by it and submitted shall be in accordance with the following options: The numbers so selected shall be no less than the number to be elected plus one, and not more than the number to be elected plus three.~~

~~a) In the case that no presidential or vice-presidential candidates become dually nominated, the number so selected shall not be less than the number to be elected plus one and not more than the number to be elected plus three; or~~

~~b) In the case that either the presidential or vice-presidential candidates become dually nominated, the number so selected and submitted shall not be less than or more than the number to be elected plus three, for a total of 14 nominees; or~~

~~e) In the case that all of the presidential and vice-presidential candidates become dually nominated, the number so selected and submitted shall not be less than or more than the number to be elected plus five, for a total of 16 nominees.~~