

Request for proposals



Key Club International
is requesting proposals for the
2019 international convention
on
July 3-7, 2019 in **Baltimore, Maryland**

PLEASE READ THE FOLLOWING INFORMATION IN FULL
BEFORE BEGINNING THE APPLICATION

Summary

Key Club International is proud to announce a request for proposals to present a workshop at its annual international convention in Baltimore, Maryland! The event is composed of service leadership education, election of new officers, member and club recognition and chances to enjoy the company and inspiration of fellow servant-leaders.

About Key Club

Key Club is an international student-led organization that provides its members with opportunities to serve, build character and develop leadership. Our vision is to develop competent, capable and caring leaders through the vehicle of service. For more information, please visit www.keyclub.org.

What: 2019 Key Club International convention

When: July 3-7, 2019 -- Workshops are scheduled for July 4th, 5th and 6th.

Where: Baltimore Marriott Waterfront | 700 Aliceanna Street | Baltimore, MD 21202

Guidelines for submissions

- Proposal form should be filled out completely.
- If space on application is insufficient, submit a separate detailed session description and outline to gstowers@kiwanis.org.
- Sample copy of handouts should be included.
- Presenters should plan a 45-minute workshop.
- Proposals will be selected by Key Club International staff.

Due date: April 19, 2019

Notification of acceptance: May 10, 2019

Frequently Asked Questions

Why present?

When you present, you have the opportunity to:

- Share your story and message, and work with a diverse audience of tomorrow's leaders from all over the world;
- Build your professional portfolio while equipping Key Club members with the tools to impact their communities positively; and
- Receive free registration to the entire day of learning and networking if you are not a Key Club member.

What kind of workshops are featured at international convention?

Convention workshop objectives are to:

- Raise awareness about service opportunities and potential partnerships;
- Build members' leadership capacity and character potential;
- Provide members with the research and tools to design both
 - meaningful, measurable and impactful service projects and
 - efficient and effective fundraisers; and
- Allow members to learn from one another, build relationships and have fun.

To whom will I be presenting?

Breakout session presenters should expect a diverse group of participants representing one or more of the following groups:

- Youth, who comprise our primary audience and are members at-large;
- Graduate members and officers at the club, district and international levels; and
- Adults who are district administrators, Kiwanis sponsors, or faculty advisors.

How are selections made?

Key Club staff consider the following items when selecting workshops and presenters:

- Appealing and relevant title and content
- Interactive and engaging format
- Appropriate for a mixed audience or for the specified audience
- Evidence supporting presenter qualifications
- Reflection of the overall workshop objectives in the proposed session content and structure
- Completion of application

Do I have to attend the entire convention if I am presenting?

Key Club members must attend the convention in full to be considered for selection.

How do I submit my application?

[Workshop proposal form can be found here](#)

**If you have any questions, please contact Greg Stowers
by email at gstowers@kiwanis.org or by phone at (317) 217-6209.**